

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746

Tel (562) 908-8400 • Fax (562) 908-0459



BRYCE YOKOMIZO
Director

LISA NUÑEZ
Chief Deputy



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November 8, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO APPROVE AMENDMENTS
TO THE CAL-LEARN CASE MANAGEMENT SERVICES AGREEMENTS
WITH THE ADOLESCENT FAMILY LIFE PROGRAM AGENCIES
TO EXTEND THE AGREEMENTS ON A MONTH-TO-MONTH BASIS
NOT TO EXCEED THREE MONTHS
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Chair to sign the enclosed Amendments to the Cal-Learn Case Management Services Agreements with the four Adolescent Family Life Program (AFLP) agencies; AltaMed Health Services Corporation, Childrens Hospital Los Angeles, El Nido Family Centers, and Foothill Family Service. The Amendments extend the Agreements on a month-to-month basis not to exceed three months effective December 1, 2005, or one day after Board approval, whichever is later.

The cost of the month-to-month contract extensions is within the estimated three-year contract costs for the Agreements totaling \$21,027,719 for the period August 1, 2003 through November 30, 2006 and \$7,009,240 annually. Funding for these contracts is included in the CalWORKs Single Allocation for FY 2005-06 and there is no additional net County cost since the CalWORKs Maintenance of Effort requirement will be met.

"To Enrich Lives Through Effective And Caring Service"

PURPOSE/JUSTIFICATION OF RECOMMENDATION ACTION

Cal-Learn is a State-mandated program for CalWORKs participants who are under 19 years old, are pregnant or parenting, and have not yet completed their high school education. The County's Cal-Learn contractors provide comprehensive, intensive case management to assist teens in completing their high school education.

In December 2003, your Board mandated that the Cal-Learn contractors meet three performance measures, school enrollment (60%), report card submission (50%) and graduation rate (50%). To track their performance, the contractors had to enhance their current tracking system to enable them to provide data to DPSS. The system enhancement together with the added administrative workload required for the Cal-Learn case managers to document participants' progress, has resulted in increased costs to the contractors. The contractors have reported that they are currently operating at a deficit because their cost of doing business is not commensurate with the existing reimbursement rate.

These contracts are fee-for-service contracts with no maximum contract amount because they are caseload driven. In other words, payment is based on the number of eligible teens who are enrolled and participate in the Cal-Learn program.

For the past six years, the firm-fixed fee of \$160.91 per case for Cal-Learn case management services in Los Angeles County has remained unchanged. The new rate to be negotiated with the contractors will allow them to be reimbursed for work performed.

Once negotiations are completed, DPSS will submit for Board approval, amendments to extend the contracts through November 30, 2006 and include the new per case rate. In addition, to support the recommendation to extend the contracts for another year, the Department will provide the results of the contractors' performance outcomes for the past year.

Implementation of Strategic Plan Goals

The Amendments are consistent with the principles of the Countywide Strategic Plan Goal #3 (Organizational Effectiveness) to ensure that service delivery systems are efficient, effective and goal-oriented; Goal #4 (Fiscal Responsibility) to strengthen the County's fiscal capacity; and Goal #5 (Children and Families' Well-Being) to improve the well-being of children and families in Los Angeles County as measured by the achievements in the five outcome areas adopted by the Board: good health; economic well-being; safety and survival; social and emotional well-being; and educational/workforce readiness.

FISCAL IMPACT/FINANCING

These Agreements are not subject to contract maximums. The estimated costs may increase or decrease based solely upon caseload fluctuation. The cost of the month-to-month contract extensions is within the estimated three-year contract costs for the Agreements totaling \$21,027,719 for the period August 1, 2003 through November 30, 2006 and \$7,009,240 annually. Funding for these contracts is included in the CalWORKs Single Allocation for FY 2005-06 and there is no additional net County cost since the CalWORKs Maintenance of Effort requirement will be met.

The Chief Administrative Office and the Auditor-Controller have reviewed this provision and concur with our assessment.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Amendments to extend the four Agreements on a month-to-month basis, not to exceed three months, will commence November 30, 2005, or one day after Board approval, whichever is later.

The County is authorized to provide these services under California's Welfare and Institutions Code, Section 11331 through 11334 and California Department of Social Services' (CDSS) Manual of Policies and Procedures (MPP), Chapter 42-762 through 42-769, and the COUNTY's Cal-Learn Plan.

The agencies have provided satisfactory services to the County for the past eight years and have been active partners in the administration of these services. The proposed Agreements will continue to foster effective partnerships with the County's community-based organizations.

The award of these Amendments will not result in unauthorized disclosure of confidential information and will be in full compliance with federal, State, and County regulations.

The County may terminate the Agreements with a 30 calendar day prior written notice.

The contractors will not be asked to perform services which will exceed the Agreements' rates, scope of work, and agreement term.

CONTRACTING PROCESS

State law requires that counties contract with the AFLP agencies to provide intensive case management services. Thus, these Agreements were not the result of a competitive solicitation but rather procurements by negotiations.

Since the current contracts do not include a provision to extend the contracts on a month-to-month basis, contract amendments are required pursuant to Board approval.

IMPACT ON CURRENT SERVICES

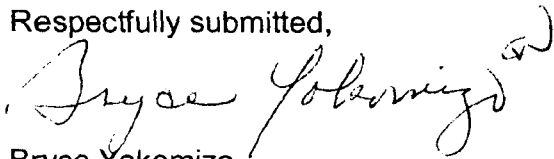
The execution of these Amendments will not infringe on the role of the County in its relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County. This Amendment will not affect the current services being provided under this agreement.

The award of these Amendments will enable the Department to continue providing Cal-Learn case management services to the County's eligible pregnant and parenting teenagers.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one (1) adopted stamped Board Letter and three (3) original signed copies of each amendment to the Director of DPSS.

Respectfully submitted,

A handwritten signature in cursive script, reading "Bryce Yokomizo", with a small flourish at the end.

Bryce Yokomizo
Director

BY:ab

Enclosures

c: Auditor-Controller
Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors